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UNITED ARCHITECTS OF THE PHILIPPINES
The Integrated and Accredited Professional Organization of Architects (IAPOA)

MEMORANDUM CIRCULAR NO.08, S. 2016
Fiscal Year 2016-2017

16 November 2016

TO : ALL CHAPTER PRESIDENTS
UNITED ARCHITECTS OF THE PHILIPPINES

THRU : AREA VICE PRESIDENTS AND REGIONAL DISTRICT DIRECTORS
UNITED ARCHITECTS OF THE PHILIPPINES

RE : MANUAL ON PROCEDURES FOR THE CONDUCT OF
BALANGKASAN FORUM

1. PURSUANT to Board Resolution Series of 2016-2017 No.69 passed and approved during the National Board of Directors' Meeting held last 13th of October 2016 in Iloilo City, the attached Manual on Procedures for the conduct of *Balangkasan* Forum (*as Annex A*), Balangkasan Topic Survey Form (*as Annex B*) and Balangkasan Resolution Template (*as Annex C*) are hereby adopted.
2. This Manual on Procedure (MoP) was formulated for the purpose of upholding the sanctity of conducting a systematic exchange of usually conflicting ideas, points-of-view and approaches. The end-result should be a formal resolution of an issue and/or topic concerning Philippine architectural profession, which is a product of wider participation among the organization's members, hinged on the principles of transparency, accountability and democracy.
3. All other issuances which are inconsistent with the provisions of this Manual are hereby amended accordingly.
4. For information, reference and proper guidance of all concerned.
5. This Memorandum Circular shall take effect immediately.

AR. GUILLERMO H. HISANCHA, FUAP, APEC AR, AA
UAP National President

By the President:

AR. RENATO A. HERAY, FUAP, PALA, AA
UAP Secretary General

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