

OFFICIAL LETTERHEAD OF BALANGKASAN CONVENOR

Month Day, 2016

TO: UNITED ARCHITECTS OF THE PHILIPPINES (UAP)  
NATIONAL BOARD OF DIRECTORS  
RE: SUBMISSION OF FORMAL *BALANGKASAN* RESOLUTION  
THRU: BALANGKASAN-NATIONAL COMMITTEE FY 1617  
COMMISSION ON GOVERNMENTAL AND EXTERNAL AFFAIRS (CGEA)

Dear Balangkasán Chair:

We are submitting this Balangkasán Resolution for the Specific Topic/Issue:  
“(state the title here)” for your  
approval and proper action. This event was held last (state the date here) at the (state  
the venue here) from (state the time here). This forum was spearheaded by (state  
the name of the district/area/chapter/UAP National Committee here) in cooperation  
with (state the name of district/area/chapter/UAP National Committee here)

We are praying for the wisdom of the current UAP National Board for your immediate  
attention on this humble resolution. We hereby certify that the resolution contained  
herein was done in a democratic and transparent manner, ensuring maximum  
participation of chapters and members in our (state your district/area here.).

Very respectfully yours,

Ar. \_\_\_\_\_, uap  
Local Balangkasán Convenor  
(State the UAP District/Area here)

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BALANGKASAN FY 2016-2017

**STATE      SPECIFIC      TITLE      OF      BALANGKASAN      FORUM**  
**HERE**

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RESOLUTION:

1. Whereas, \_\_\_\_\_  
\_\_\_\_\_ **Explain the reasons/rationale  
why you hold this  
BALANGKASAN here** \_\_\_\_\_  
\_\_\_\_\_
2. Whereas, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Whereas, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Now, therefore, be it resolved, as it is hereby RESOLVED,

1. THAT, \_\_\_\_\_  
\_\_\_\_\_ **State the concrete PLAN-OF-  
ACTIONS here** \_\_\_\_\_  
\_\_\_\_\_
2. THAT, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. THAT, \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLVED FURTHER, that copies of this resolution be furnished to the UAP National Board for appropriate action.

Adopted this \_\_\_\_\_ day of (Month), (Year).

## OFFICIAL LETTERHEAD OF BALANGKASAN CONVENOR

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NAME

Balangkasan FY 2016-2017 Convenor  
(State your UAP Area/District Here)

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NAME

Balangkasan Chair FY2016-2017

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NAME

Affirmative Speaker 1

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NAME

Affirmative Speaker 2

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NAME

Negating Speaker 1

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NAME

Negating Speaker 2

Witnesseth:

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NAME

Chapter President, (State name of Participating Chapter here)

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NAME

Chapter President, (State name of Participating Chapter here)

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NAME

UAP Regional District Director/Area Vice President  
(State UAP District/Area here)